My Degree is in Information Systems and Operations Management, during the course of my Masters I studied subjects like

“Advance Business Systems Design and Development I/II”,   
“Telecom Strategies I/II”  
“Quantitative Analysis I/II”  
“Database Systems I/II”  
“Professional Writing and Communication”  
“Advance Business Programming (Java/C#)”.

These Subjects helped me to build my knowledge and Skills, which apply directly to my daily work for creating a new HealthCare Financial Claims System or any Large Scale Healthcare Financial Information system.

**Job Description:**

* Develop, Document and Test detailed Technical and Functional requirements of the Financial Healthcare Claim Systems using available business requirements that follow Project Guidelines
* Perform GAP analysis on existing Healthcare applications and create process flows for developing solutions to improve performance and efficiency of Healthcare Claims Systems
* Develop and Model Healthcare Systems technical, functional and business process flows of the Financial healthcare system of the proposed solution being developed
* Modelling Enterprise Healthcare Solutions with knowledge of claims adjudication and Administrative Services Only (ASO) billing for financial processing which will integrate with the Healthcare Claim system
* Analyze and document the Risk, dependencies and impact of the Healthcare system being developed with all the development and business teams in Healthcare Claims Process.
* Present and evaluate the modeled Healthcare solution to client leadership and document concerns and facilitate conflict resolution
* Test, Strategize and plan the Healthcare System being developed based on the approved technical requirements
* Automate the Process of Testing using Automation Tools for native and web applications to improve productivity and efficiency
* Identify Quantitative and Statistical KPI’s for creating reports to accurately demonstrate the progress of the ongoing project to leadership.
* Implement custom built Business Dashboards, Identifying key performance indicators (KPI) and metrics to allow users to track, asses and mitigate IT and data risks to facilitate strategic decision-making
* Create user stories in Jira, which accurately explain and provide details of the technical requirements and the specifics to develop the requirement for the Healthcare system.
* Participate in all Agile ceremonies (standup, sprint planning, retrospective, release planning) to track development and test progress on a daily basis
* Demonstrate and utilize Knowledge in Scrum Methodology and Project Management Skills to support Development and Testing using Agile and acting as a product owner.
* Coordinating with Software Developers and testers for developing solutions with testing acceptance criteria for user stories in an agile environment
* Lead, Train and mentor Business Technology Analysts on the project.

Elaboration of Duties Explained below:

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|  | **PART 1: ELABORATE ON JOB DUTIES** |
| **DUTY 1: Elicitation and Facilitation of Requirements Gathering Sessions with Clients Using MS Excel, Jira and JAMA - 25%** | |
|  | He will Accomplish this duty by taking the following actions: |
|  | Serving as an Integrator between business needs and technology solutions, helping to create technical requirements to meet client's business needs. |
|  | Organizing and Leading workshops for Discovering requirements, refining requirements, Prioritizing requirements and scoping requirements. |
|  | Developing & reviewing system technical requirements using MS Excel and getting approval from clients on the same which will be the basis of development phase |
|  | Mapping each business need to appropriate Technical requirement and Use Case and assigning it to the appropriate module for development |
|  | Tracking Technical requirements using JIRA, JAMA to Completion of each use case |
|  | Analyzing and changing scope of requirements if there is a change in direction of Priorities from Business |
| **DUTY 2: Creating and Designing Workflows, Business rules, Business Processes using MS VISIO and Industry Print - 30%** | |
|  | He will Accomplish this duty by taking the following actions: |
|  | Reviewing system requirements and designing the solution based on these requirements and creating Business, Process and workflows for the same |
|  | Creating Workflows, Business flows, Process flows using MS VISIO and Industry Print |
|  | Reviewing the Business Process flows, Workflows and Process flows with leadership and business and getting approval on the same |
|  | Analyzing and changing Business Process flows, Workflows and Process flows if there is a change in direction of Priorities from Business |
|  | Tracking Workflows, Business flows, Process flows are mapped to the right business and technical requirement |
| **DUTY 3: Conducting and Facilitating Joint Application Development Sessions with Clients - 10%** | |
|  | He will Accomplish this duty by taking the following actions: |
|  | Working on multiple threads within in a module to create software solutions Prototype that helps business to solve their problems, expand market share, improve operations, and grow in business. |
|  | Designing Porotypes based on the business requirements, reviewing it with business and getting approvals on the same |
|  | Creating technical documents for the prototypes and handing it to the development team as a milestone for development process |
| **DUTY 4: Supporting and Facilitating Development phase by acting as Scrum Master Via Agile Methodology using Scrum - 5%** | |
|  | He will Accomplish this duty by taking the following actions: |
|  | Providing expertise to modules related to Systems Implementation, Software Application Development and Maintenance by acting as a Scrum Master for Development Phase |
|  | Preparing for development by Backlog Grooming, Sprint Planning and Identifying issues using RAID matrix |
|  | Tracking Development Activity using Jira for each sprint and providing functional support to developers for question arising for business rules |
|  | Conducting Daily Sprint calls for each module to track and monitor progress of developers and reporting to business for the same |
|  | Assisting in Project and Program Management by preparing Financial and resource allocation plan for leadership |
|  | Preparing for Development Demo to Business and Leadership at the end of each sprint by conducting and facilitating meetings for the same |
| **DUTY 5: Managing Test development Cycle by Creating Test Plan, Test Cases, Test Scripts and Automating the testing Process using HP - Quality Center and Selenium - 20%** | |
|  | He will Accomplish this duty by taking the following actions: |
|  | Analyzing the Client requirements and creating Test Plan, Test Cases and Test Scripts which will lay the foundation for Testing |
|  | Automating the Process of Testing using Automation tools for Mobile and Web and thus improving the efficiency and productivity of the overall testing process |
|  | Tracking and Monitoring the Testing Process in Agile using JIRA |
|  | Reporting the Overall Testing Progress to Business and Leadership using dashboards and reports daily and end of each sprint |
| **DUTY 6: Reporting multiple concurrent projects to leadership while still delivering timely and accurate results Using JIRA and Tableau - 5%** | |
|  | He will Accomplish this duty by taking the following actions: |
|  | Building dashboards and reports that will allow our team and cross-functional partners to easily track progress of Development and Testing |
|  | Creating visualization of development and Testing trends so that they can accessed by all relevant business partners under the guidance of a team member |
|  | Maintaining and Updating dashboards as per request from Business and Leadership |
|  | Automating weekly, monthly, and quarterly reporting with a combination of SQL, Excel and BI tools like Tableau |
| **DUTY 7: Training and Ramping New Hires for the Client - 5%** | |
|  | He will Accomplish this duty by taking the following actions: |
|  | Creating Training Materials word Documents, PPT in Confluence for new Hires |
|  | Conducting workshops, Knowledge Transfer Sessions and Demos to ramp-up New Hires on Domain and Business |